

Application Form



Venue: Madhya Pradesh Export Facilitation Centre, Gwalior

Sponsored by



Ministry of Commerce & Industry
Deptt. of Commerce, Govt. of India

Co-sponsor



Government of Madhya Pradesh

Organised by



Madhya Pradesh
Laghu Udyog Nigam Ltd.

Co-organiser



Confederation of Indian Industry

Name of the Firm :

Address of the Applicant :

P I N

(Registered Office in case of limited companies, and the head office for others)

For Branches :

Name :

Address :

P I N

For More Branches: Seperate Sheet may be enclosed

For Factory :

Name :

Address :

P I N

For more Factories : Seperate Sheet may be enclosed

IEC Number : Date of issue :

Issuing Authority :

(Please attach self-certified copy)

Date of establishment of firm :
D D M M Y E A R

If the registration is required: Number as a manufacturer/exporter/
MSME Acknowledgement/ Industrial License/IEMO

Issuing Authority :

If others (specify) :

(Please attach self-certified copy)

EH/ Star EH/ TH/ Star TH/ Premier TH :

Certificate Number :

Date Valid from : Valid To :

(Please attach self-certified copy)

Constitution of the Firm

Limited Pvt. Ltd. Partnership Proprietorship Others, specify

Registration is required as :

Merchant Exporter Merchant/ MSME MSME Exporter

Large Scale Exporters (holders of Industrial License/IEM) Manufacturer Exporter (Regd. with Central Excise)

Details of Directors/ Partners/ Proprietor/ Karta to be given in the following manner :

Name :

Father's Name :

Residential Address :

P I N

Telephone No., Mobile Number & E-mail :

(Use extra sheet, if space provided is not sufficient and attach as Annexure)

**Name of export Product(s) for which participation in MP Expotech applied.
(Product photographs and company literature along with countries of export).**

S.No.	Name of Export Product(s) /Services for which Registration is required	ITC HS Code Number(s)	Countries of Exports

(Use extra sheet, if space provided is not sufficient and attach as Annexure)

Product catalogues must be attached with the application.

(ITC HS Code Number(s) not required in the case of Services Exporters)

Following information may also be given alongwith the application

- Profile of company including its financial background
- Plant and machinery installed, and its quality
- Professionally skilled man power and managerial capacity
- Present volume of business, including exports if any
- Product quality, and quality certification if any
- Testing facilities. (In-house or out sourced)
- The quality of Packaging.
- The list of business associates and buyers.

Contact Name :

Address :

P I N

Designation :

Telephone : Fax :

E-mail ID :

Website :

Date : _____ Place : _____ Signature of the Applicant

Facilities and Rental Charges for Exhibitors

Modular Stand

A constructed Stand will be provided by the organisers to the exhibitors during the exhibition with the following:

4 Sq. mtr.

- Three side wall panel
- Three lights
- One table & two chairs
- Carpet
- One plug socket
- Name Fascia
- One waste paper basket
- Electricity consumption for the fixtures provided

8 Sq. mtr.

- Three side wall panel
- Six lights
- Two tables & four chairs
- Carpet
- One plug socket
- Name Fascia
- Two waste paper basket
- Electricity consumption for the fixtures provided

Rental Charges

- Rs. 4,500/- for 3 days
- Service tax 12.36% extra

Rental Charges

- Rs. 9,000/- for 3 days
- Service tax 12.36% extra

Photocopies of the application form may also be used

Check list of Documents:

1. Registration of Firm/ Unit/ Organisation
2. Company Profile
3. Product Catalogue and 3 Product Photographs
4. List of Plant & Machinery Installed
5. Employment set-up
6. Quality Certification/ Quality Mark
7. Turnover details
8. Export turnover details
9. Copy of IEC Certificate (If available)

MP Expotech Secretariat

Mrignayani, MP Govt. Emporium

B-8, State Emporia Complex, Baba Kharak Singh Marg, New Delhi-110001 (India)

Phone : +91-11-23363320 Fax : +91-11-23343895 E-mail : mplun1@gmail.com rpsingh@mrign.com

Website : www.mpexporters.in